

Video Surveillance Policies for the Riverwalk at Edwards POA
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Purpose

The Riverwalk at Edwards POA (REPOA) makes limited use of video surveillance systems on its General Common Element (G.C.E.) property. Video surveillance systems are primarily used to record access to the parking areas located within the REPOA.

Video surveillance cameras are generally not used to observe REPOA employees or employees of businesses located within Riverwalk.

The primary purpose of the video surveillance system is to allow the after-the-fact investigation of crimes and other violations committed against the REPOA, residents, owners, and businesses located within REPOA.

Management of Video Surveillance Systems

The REPOA Community Manager and Lead Maintenance Engineer are responsible for the management of all video surveillance systems used by REPOA. Other residents, owners, or businesses shall not install video surveillance systems on REPOA property without the knowledge and prior written approval of REPOA. In particular, the use of covert camera systems must be first approved in writing by both REPOA and REPOA legal counsel.

Video Surveillance Monitoring

The video surveillance systems are capable of being monitored by the REPOA Community Manager and the Lead Maintenance Engineer. The video surveillance system cameras will be viewed on a periodic basis or in response to a specific incident. Because of the many responsibilities of the Community Manager and Lead Maintenance Engineer, the video surveillance system is not monitored on a continuous basis.

Video Surveillance Recording

All video surveillance cameras are capable of being recorded continuously by a digital recording system. Recorded video is used for the investigation of security and safety incidents and not for other purposes.

The REPOA Community Manager and Lead Maintenance Engineer are responsible for the management of the video surveillance system and have exclusive control of the release of the video recordings produced by this system.

Recorded video is not made directly available to REPOA employees, building tenants, property owners, or the general public. In the event that a security incident occurs, the incident should be reported to the Community Manager or Lead Maintenance Engineer. If the event occurred in an area where video surveillance coverage is available, the Community Manager or Lead Maintenance Engineer will review the recorded video and make a determination, in their sole discretion, if any video relevant to the incident is available.

Request to provide video recordings directly to tenants, residents, owners or the general public will not be accommodated. If a crime has been committed it should be reported to the police. If it is believed that the recorded video from REPOA would assist the investigation of this crime, the police should be told to contact the REPOA Community Manager or Lead Maintenance Engineer. If relevant video is available, a permanent video clip

of the incident will be produced and made available to the police. All request for video recordings by law enforcement agencies shall be coordinated through REPOA legal counsel.

Recorded video is generally stored for a period of thirty days. Any video associated with a specific incident or event is generally converted into a permanent video clip and stored for the duration of the investigation. Video clips which could become evidence in civil or criminal proceedings are kept indefinitely unless other direction is given by legal counsel.

Limitations of Video Surveillance Systems

Employees, residents, tenants, and owners should be aware that the surveillance cameras are not being watched most of the time and they should not have an expectation that they are under continuous surveillance when they are in the range of cameras. For example, employees or residents walking to their car late at night should call security if they would like an escort rather than assume that they are already being watched by a security via surveillance cameras.

Employees, residents, tenants, and owners should also be aware that the video surveillance system has cameras that cover as much as possible of the underground parking, but all areas of the underground parking may not be covered. Even when camera coverage exists, it may not provide the level of detail necessary to spot suspicious activity or identify criminals.